

Electronic Invoicing Options

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Enjoy the convenience and ease of electronic invoicing

If your company conducts a lot of daily, weekly and monthly transactions, you know the flow of invoices can be unwieldy. And if any anomalies or special circumstances concerning a transaction don't appear on an invoice, you can waste valuable time tracking down the relevant information.

Cole International's electronic invoicing eliminates this hassle by generating a PDF that includes a scanned image for an invoice as well as the B3, B3 recap and any scanned backup documents associated with the transaction number. Once created, the PDF is sent automatically to the recipient. This comprehensive collection of transaction information facilitates the sorting and processing of invoices and streamlines the billing process.

Cole International also offers you flexible billing and invoicing options to meet your and your customers' needs. We offer standard billing with one printed invoice per transaction mailed out daily. We also offer three types of invoice summary:

- Individual invoices printed and mailed daily with an Invoice Summary supplied weekly
- Individual invoices printed and held as backup for the weekly Invoice Summary
- Individual invoices and an Invoice Summary accessible through Cole Portals
- This variety of options ensures you find the billing and invoicing system that works for your company

Service Features

- Standard billing
- Invoice summaries (standard or electronic)
- PDF file containing invoice images, B3, B3 recap and backup documents
- Automatically sent to invoiced client

Benefits

- Flexible billing and invoicing options
- All relevant transaction information included in the invoice
- Automated delivery of invoices is fast and reliable



For more information please contact your Account Representative.

Cole
International®